In most cases the exchange of personal information is likely to take place between Level A partners and it is strongly recommended that electronic exchange is restricted to this group (see 8.2). Level A partners are <u>(list of Level A partners to be</u> <u>completed with full names of each agency for each community safety partnership's</u> protocol):

- Police
- Police Authority
- Local Authority
- Fire and Rescue Service
- Primary Care Trusts
- Strategic Health Authority
- Mental Health Trusts
- North East Ambulance Service
- Youth Offending Service
- Probation Service
- Local Criminal Justice Board
- Crown Prosecution Service
- HM Courts
- HM Prison Service
- Victim Support
- Drug and Alcohol Action Team (where applicable)
- Housing Associations and other Registered Social Landlords
- Relevant voluntary sector providers for specialist services such as drug and alcohol treatment, victim services for sexual assault and domestic violence

We have compiled the following suggested list of voluntary sector providers for inclusion as Level A partners to the protocol. Please check this list and if you have any further suggestions for inclusion please forward to Helen Dixon at <u>helen.dixon@stockton.gov.uk</u>

A Way Out Jessie Jacobs – Director The Gate 1-2 Castlegate Quay The Riverside Stockton, TS18 1BZ

Harbour Adult Outreach Lesley Gibson – Director Cambridge Chambers Regency West Mall West Row Stockton, TS18 1ET

STASH – Young persons drug and alcohol service Andrea Soumare – Director Marlborough House 30-32 Yarm Road Stockton, TS18 2DS

Stockton and District Citizens Advice Bureau Bath Lane Stockton, TS18 2DS Carr Gomm Claire Healy – Manager 155-171 Norton Road Stockton, TS20 2AH

Alliance Psychological Services Leanda Kane-Figeon – Director 20 Yarm Road Stockton, TS18 3NA

Albert Centre Alcohol and Drug advice, support and counselling Kevin Wilson – Director The Albert Centre Queensway House Queensway Middlesbrough, TS3 8TF

Barnado's SECOS – sexually exploited children outreach service Wendy Shepherd – Programme Manager East West Centre Ayresome Green Lane Middlesbrough, TS5 5BA

Stonham Jolan Gergely – Area Business Manager 256 Marton Road Middlesbrough, TS4 2EZ

Bridges Tina Williams – Director 5 Nelson Terrace, TS18 1NJ

CRI Kim Michelle – Service Manager 17-18 The High Street Stockton, TS18 1SP

Once signed up to the protocol each agency will be required to complete the following documents:

- Authorised Signatory Form (included here as appendix 2a)
- Section 4 nomination of designated officers for information sharing (included here as appendix 2b)

# **Appendix 2 Authorised Signatory Form**

## COMMUNITY SAFETY INFORMATION SHARING PROTOCOL

### SECTION ONE

(details of organisation wishing to become a signatory to the protocol)

Name of organisation:

Address:

Local Authorities covered by organisation:

#### **SECTION TWO:**

(to be completed by the chief officer of the organisation wishing to become a signatory)

I would like this organisation to become a signatory to the Community Safety Information Sharing Protocol. I sign this form with the understanding that my organisation will comply fully with the conditions of the Protocol.

Name:

Position:

Signature:	
Date:	

#### RESTRICTED

## SECTION THREE:

(data protection)

You need to ensure that you have notified the Information Commissioners Office under the Data Protection Act to share information with other agencies for the purposes of the prevention or detection of crime and the apprehension or prosecution of offenders. This will need to be done through your Data Protection Officer or the individual in your organisation responsible for maintaining your Data Protection Notification.

On signing this form you are indicating that your Data Protection Notification has been checked and appropriately updated to reflect information sharing for this purpose.

#### Please record your Data Protection Register Entry Number here:

#### **SECTION FOUR:**

(nomination of designated officers for information sharing)

Please provide the names and contact details of at least two designated officers for information sharing from your organisation. (You may nominate as many designated officers as are appropriate). In addition would you also identify a designated manager, who will be responsible for informing the Community Safety Team if the designated officers or their contact details change.

#### **Designated Officer Manager**

Designated Onicer Manager
Name:
Position:
Address:
Email:
Telephone:
Designated Officer One
Name:
Position:
Address:
Email:
Telephone:
Fax:
Designated Officer Two
Name:
Position:
Address:
Email:
Telephone:
Fax:

## **Designated Officer Three**

Name:

Position: Address:

Email:	
Telephone:	
Fax:	

## **Designated Officer Four**

Name:		
Position:		
Address:		
Email:		
Telephone:		
E		

Fax:

#### Designated Officer Five

Name: Position: Address:

imail:	
elephone:	
ax:	

#### **Designated Officer Six**

Name:		
Position:		
Address:		

Email:		
Telephone:		
Fax:		

#### **Designated Officer Seven**

Name:	
Position:	
Address:	
Email:	
Telephone:	

Fax: